

Minutes of JIBS User Group Committee Meeting Tuesday 24th May 2005 at Aston University

Present: Sue Cumberpatch , Adrian Smith, Malcolm Taggart, Joan Bird, Anne-Marie Ashby, Ruth Stubbings, Jill Lambert, Ian Mayfield, Maureen Richardson

Sue Cumberpatch chaired the meeting in the absence of Frances Boyle. Joan Bird had volunteered to take the minutes in the absence of the Secretary. Sue welcomed Anne-Marie Ashby as a new member of the Committee. Ian Mayfield would chair the e-books workshop in the afternoon and a volunteer for writing up the sessions was required; Maureen Richardson volunteered. ACTION: MR. Sue would make notes on the closing discussions. ACTION:SC.

1. Apologies: Alun Edwards, Kathy Abbott, Liz Stephenson, Gary Horrocks, Frances Boyle, Betsy Anagnostelis, Graham Stone

2. Minutes of last meeting

Ian Mayfield to be added to list of attendees. Otherwise accepted as correct record.

3. Matters arising.

JIBS representation on SCONUL HE	ACTION: SC to ask LS about this
NHS representation on JIBS Committee	ACTION: SC to contact FB and Bertha Low

UK Mirror Service - see MT report below

(4. Re 6.1 JISC Working Groups)

Learning Materials Working Group – SC has reminded Group about putting the minutes on their website; site is being revised and they have not appeared yet.

JISC Serials Working Group (Journals Working Group) – JB has checked and Sarah Stephens (Research Council Rep on JWG) may be able to provide a report to JIBS
ACTION: JB

(4. Re. 6.5 Ovid Silverplatter Liaison)

AS reported that Rosilla Proscia (Ovid) will look at providing a report to JIBS
ACTION: AS to follow up

(4. Re: 7, JISC/EDUSERV collections)

It was noted that JL's concerns about the WoS deal (preliminary announcement Autumn 2004) had been addressed in part in the actual deal. Prices had been amended and Proceedings is still included in the deal.

Other products would be announced as separate deals.

(4. Re 9, Website)

[AE had reported on progress on getting permissions from UKOLN to allow three Committee members \(FB, SC, LH\) to edit the JIBS website, except the home page, which only he would be able to edit.](#)

AE will leave the Committee at the end of 2005 so a new website editor must be found; we should add this to the agenda for the next meeting ACTION: Secretary for

Agenda; all to think about

(4. Re 10.2, SCOPUS)

See agenda item below

Item 5. Chair's Report

Name of group – some names had been put to reps, and a few comments had been received. Also - see agenda below

Constitution – under revision . See also below

UKSG – see agenda

Item 6. Treasurer's Report items – see agenda

Item 7.1

Report on JWG – ACTION- JB to check with LS

NESLI and e books – add to discussion at workshop in afternoon. ACTION – JB to check with GS if he had contacted Marion

7.2 JISC Collections Strategy – the issue of social sciences and humanities coverage which JL raised at the Committee meeting had been sent to Brian Mitchell of JISC and a reply had been received.

7.4. ACTION: JB to check with GS over Proquest

9. Workshops - See Agenda

4. Chair's Report

SC had received an email from FB about the constitution and name of the group. A few comments from JIBS members on the name had been received. A-MA offered to do a review of all the name options. ACTION:A-MA (to report back to July meeting.)

FB had provided a copy of the most current version of the Constitution. This was discussed at length. Sections for consideration were suggested:

- moving first two (historical) paragraphs to the end of the document.
- adding to the List of Officers to cover the essential work that was required in running the group.
- 3.1a -thought best to leave fairly general rather than specify membership
- 5.1, 5.3a - was this suited to the groups' needs? 5.1c - define groups to be represented? 'Members' of Committee and 'Advisors.'
- 5.11a and b – needs revising
- 8.2 – disburse to 'group with a similar objective'

It was agreed that a sub-group need to review the Constitution in depth by the next meeting which was planned for July. ACTION: SC to ask for Committee volunteers by email

It was suggested that Graham Stone (UKSG) and Gary Horrocks (UkeiG) could be asked about the constitutions of these groups, and if they detailed officer duties

ACTION: SC

FB had announced that she would step down as Chair at the end of 2005.

5. Treasurer's Report (JL)

Membership reminders have been sent out. 15 have still not paid/renewed.

The membership lists for lis-jibs-reps have been reviewed and SC has updated the lists. Denise Watkins is paid at an hourly rate to assist with membership mailings; the rate was approved by the Committee.

The Group had just under £40K in the account.

It was suggested that JL provided a statement of the total membership and finances at each Committee meeting ACTION: JL

IM and JL were reviewing where JIBS held its account. They had arranged to see our existing bankers, Barclays, about the service they offer in late June. Meanwhile, they were also considering Unity Trust Bank. ACTION: JL, IM to continue review and report back.

There was discussion about the workload associated with the Treasurer post, which was a point of contact for existing and prospective members. This related to other concerns such as setting subscription rates and charges for meetings.

These could be reviewed in connection with the potential re-launch of the group with a new name and constitution, with marketing and publicity to attract new members. Ongoing marketing and publicity was also important.

ACTION: Ruth Stubbings and Maureen Richardson to look at meeting scheduling software to arrange an online discussion (?). Also, add to agenda for next meeting.

ACTION: A-MA and MR to assess existing JIBS flyer, SC to contact FB and Stuart Lee for any spare copies they may have.

6. Reports from meetings attended

i. UK Mirror Service – MT

Attended a committee meeting on 16.2.05, where the largest representation was from computing services users. Eduserv now host this service and there is more consultation with users than before. The service will continue to cover just software, and non-HE will continue to be allowed access. Next meeting is 15th June.

ii. JISC Working Groups – no report

iii. JISC Collections Strategy – no report

iv. Research Councils – JB

No meetings of RESCOLINC since last meeting. New Research Council has been created on 1st April – Arts and Humanities Research Council. We have heard that the RCs intend to become members of JISC. No statement has appeared about open access policy.

v. NHS - no report

vi. UKSG – no report

7. JISC/CHEST Collections

i. SCOPUS – deal has been announced.

ii. WOSEC WoSEC Report (JB)

1. 27th January 2005

Kathy Abbott, Hannah South (University of Bath) and Joan Bird attended database training on the new version 3 Web of Knowledge platform in Manchester. MIMAS and University of Manchester staff also attended. Training was given by Jayne Blundell of Thomson Scientific. Kathy posted a report on the training to lis-jibs-users on 1st April. This included a review of the wish-list to check which enhancements had been achieved.

2. WoSEC Meeting, Thomson London Office, 7th April 2005

Kathy Abbott and Joan Bird attended . Raised some specific concerns on behalf of JIBS members. Produced report of 'Highlights from WoSEC' circulated to lis-jibs-users on 17th April to coincide with date new service became available. Decided to launch a new wish-list at the same time as the new version of WoS, as some key enhancements on the existing wish-list have been achieved.

Effective discussion and cooperation between all parties present. Review of how launch of new product was going and the transition from server being at MIMAS to being in Ireland. Decision by MIMAS to draw up a procedural document to keep users informed about how service managed. JISC clarified procedures for renewal with an FAQ announcement. Hosting at MIMAS finishes on 31st August.

Next meeting of WoSEC will be October 31st 2005.

8. JIBS Workshops

E- Books – to be run this pm

Google Scholar – July. JL has not been able to work on this. She will ask other Committee members if they can take this on. ACTION : JL

Open Access/Institutional Repositories – mid-September. It was agreed that Institutional Repositories would be a suitable topic and BGS Keyworth should be investigated as a venue ACTION: JB, RS to take further.

9 AOB

BSI . Some users did not think the Technical Indexes service was the best option. It was suggested that other suppliers could be approached to see what other options were available.

CILIP 'Update' – the Committee welcomed Gary Horrocks' offer to write a column and would pursue this on the email list ACTION: ALL

Future officers – Chair and Web Editor (both FB and AE leaving the Committee) – discuss at next Committee meeting ACTION : SC to arrange date and venue, so they can attend

NHS Rep: ACTION : SC to contact Bertha Low

FE Rep: ACTION: MR offered to seek and suggest a rep

10. DoN

July – ACTION SC to consult FB and AE and circulate date and venue